

## Assignment of Mortgage, Assignment of Rents and Leases, Assignment of Vendors Lien

An assignment is an instrument in which a mortgage holder transfers his interest in a mortgage to another.

The document requires:

- First party (assignor) KRS 382.290
- Second party (assignee) and their mailing address KRS 382.290(6), KRS 382.430, KRS 382.335
- The mortgage book and page reference where the mortgage is lodged for record KRS 382.290
- Parcel Identification Number (P.I.D.N.)
- Date of the instrument (date the document was signed) (KRS 382.290)
- Preparation statement KRS 382.335
- The clerk shall request a return mail address (KRS 382.240)
- The document must be signed by the assignor and notarized. (KRS 382.290)

At the option of the clerk, the document may be linked to its respective referenced instrument in the indexing system (KRS 382.290 (5)), or they must make a marginal entry or notation.

**Each document should only have one book and page reference per assignment.**